

Comprehensive Plan Work Group
Town of North Dansville & Village of Dansville
14 Clara Barton Street
Dansville, NY 14437

Minutes for Monday, May 18, 2026

Meeting was called to order by Nancy Nice at 6:00pm

Work Group members:	Chairperson, Nancy Nice (Planning Board)	Present
	Co-Chair, Quinn Golden (Community)	Present
	Katie Infantino, Secretary (Planning Board)	Present
	Ann Lafford (Community)	Present
	Marcia Miller (Community)	Present
	Chuck Infantino (ZBA)	Present
	Susan DeMuth (Community)	Present
	Kathy Button (Village Board)	Present
	Jeff Wiedrick (Village Board)	Absent
	Bob Infantino (Town Board)	Absent
	David Luce (Town Board)	Present

Guests: Dennis Weidman, Charlie Perkins

Minutes: A motion was made by Quinn Golden April 20, 2026 minutes. **2nd by Dave Luce.**

Discussion: Katie told the group that she had just sent a revised copy of the minutes the previous day. Quinn and Ann both suggested additions to the minutes and they were added. All in favor 9 AYE, 0 NAY, 0 ABSTAIN, **motion passed.**

New Business

No new business

Old Business

Funding for Assistance writing the Village and Town Comprehensive Plan

- Nancy - the Village Board has a line item that they reserve for the Downtown Partnership Program with the LivCO. It is \$5k the MOU for the money is signed in June. Nancy is going to the Village Board meeting on Wednesday, May 20 to ask that this money be earmarked for the Comprehensive Plan.
- Nancy- when the Town received their email requesting money we didn't receive support. They did say that the Town shouldn't pay 50% because there is less Town. The Village should pay the majority share of the cost.
- Nancy - asked if the boards would rather spend upwards of \$100k to complete the comp plan or would it be better if we stopped working entirely? It isn't the job of the Comprehensive Plan Group to look for money to pay for the completion of the plan, each board should be willing to set aside money for the project.

- Nancy - What does the Town actually want to do? Do they want to have their own Comprehensive Plan and split from the Village?
- Ann suggested the reason the Town may have been hesitant about the money is because we didn't get our request in before their budget was set.
- Nancy said the comp plan group was unaware that the Town felt their share of the cost should be less than the Village's share.
- Quinn - we have a quote at \$10k and if the Town wants to pay a smaller share, then the Village needs to pay a larger share. Despite knowing about needing money to complete the comp plan for months, they did not include it in the new budget. There is a path forward with this grant money from the Downtown Partnership.
- Ann- that grant money would only cover the Village share, not the Town's.
- Nancy - as far as she knows the Town doesn't have access to anything similar.
- Sue- Downtown Partnership started out as a sign and facade grant then they extended it and called it First Impressions, which included signage and ways to beautify the Village.
- Ann- asked if the Village does provide \$5k and the Town only pays \$2.5K, then can the Village come up with the other \$2.5k?
- Kathy - She thinks we have to be careful about saying the Village being on their own and the Town being on their own. There was some talk about a year and a half ago about consolidating the two, they would get rid of the Village and have the Town take over. We have been careful about taking slow steps. If you think this is just a little bit of money, you might be making some suggestions that will open up the doors that you don't want opened. Quinn asked what doors will we open? Kathy said she didn't say it as well as Charlie might have but did he understand what she was saying. Charlie said he did and didn't see a benefit for having 2 separate plans.
- Charlie - if the Village was able to direct the county money to the Comprehensive Plan, then he suggested we have a written request to the Town by August 1, 2026 so they can consider including it in their budget for next year. The Town budget needs to be complete by the new year. The least amount of time they should be spending on it is 2 months.
- Charlie - The \$5k from the Village will get the process started and by the time that runs out of the Town's budget will be ready with the next \$2.5k. Then the Town will begin working out their next budget and can consider including more money as needed.
- Quinn - If we can secure the \$5k from the Village we should ask the Town for the other \$5k. It is not up to this group to decide that they will pay less, that is up to them. We need \$10k and in our eyes it should be split equally. If the Town only comes up with \$2.5k then next year we can ask the Village for the other half.
- Sue - we know they are not happy with the 50/50 split because of a few emails, but we have not sat down with them and had a conversation to explain our strategy.
- Quinn - what benefits the Village also benefits the Town.
- Charlie - does the company want all \$10k up front or are they willing to work with you. Nancy and Quinn said they are willing to take \$5k to begin with.
- Kathy - thinks that both the Village and the Town have some priorities. The Town has the airport, which is big. She doesn't know what's going to happen to that. She asked Dave if he knew, and he didn't. They also have Forbes which is closing at the end of the year.

- Charlie - the Forbes employees were brought in and told the closure may be as soon as the end of August but definitely the end of the year. They offered a few folks a transfer to Iowa. Truck Stop may be closing but not sure how reliable that information is.
- Charlie - the rumor is that the Dieter's business will soon be out of the Matthews' bus building.
- Katie - this group needs to hear where the Comprehensive Plan falls on their list of priorities. If we aren't on their list of priorities then what are we doing? Kathy said they have a lot of things going on. Katie said they have to be willing to back the Comprehensive Plan monetarily. If it isn't on their list of priorities then what is the point of continuing the work?
- Ann - said it's a matter of not getting our request in time. Katie said we didn't get that impression from the three emails we received in response to the letter we sent.
- Kathy - she didn't know what emails we were talking about. Katie explained that each Village and Town Board member received a letter via email, explaining the plan for funding the Comprehensive Plan. Also, a hard copy was sent via USPS to the Village Mayor and the Town Supervisor. The Village didn't respond to the email at all. A Town Councilman responded that he didn't think they should split the cost evenly so he votes no, and a person from the Livingston County Economic Development said the Downtown Partnership money may not be coming this year and the Comprehensive Plan was not an appropriate use of those funds.
- Ann- agrees with Sue that going to a board meeting would be valuable. Nancy said she would like some answers from the Comprehensive Plan Work Group before she goes in front of a board.
- Sue - the boards appointed us and they all know what we are doing. Nancy said we have been doing this for quite a while and no one has thought to put it in their budgets.
- Charlie - the Comprehensive Plan has the same level of need as if you were doing updates to the zoning laws. There has to be a Comprehensive Plan, the municipalities can't go on without it.
- Nancy - plans to go to the Wednesday, May 20 Village Meeting to request that the board earmark the Downtown Partnership money for the Comprehensive Plan. Then we have to approach the town and not wait until August. Katie said we should request privilege of the floor at the June meeting.
- Quinn asked Dave if there was any feedback from the board. Dave said there is no feedback from the Town Board. He assumes the minutes have been sent to each board. They aren't doing anything beyond reading the minutes because they have not been asked to do anything. Money is a very touchy subject between the town and the village. He said he told us a year ago that it is normally split 25% and 75%. Since then he continues to hear 50% and 50%. That is not likely to pass with the town. The town is about 25% of the total population, that's what the board feels they should be paying. The Town board has given in a few times and given the village more money because they are suffering too. But now with the airport in such dismay they have been concentrating on that because it is a larger problem than the Comprehensive Plan. The Town is willing to help, but don't look for 50% - 50% split. Quinn thanked Dave for clarifying that.

- Dave said they start collecting their data for their budget in August. Katie said all the board members should have received a letter via email. Kathy and Dave said they weren't sure if they had seen it.
- Kathy did ask at a meeting with board members/mayor what they were doing about funding the Comprehensive Plan. She will ask again because there wasn't a response.
- Katie said the first letter was sent before the Village meeting in April, before the adopted the budget. It wasn't addressed in that meeting so another letter was sent and this time the Town received a copy of it too.
- Dave said if there is anything we want feedback on he will gladly take it to the Town Meeting.
- Sue - it is really important that we put the airport in the comprehensive plan. The Comprehensive Plan is the foundation for the Town being able to get grants. There was a gentleman from another airport who came to the Comprehensive plan meeting who had ideas where to get grants for the airport. But there must be a Comprehensive Plan in order to be eligible for the grants. Ann said all grants must be tied back to the Comprehensive Plan.
- Quinn - anything the town and village want going forward must be tied to this Comp Plan. If it isn't completed it will negatively affect the ability to get grants down the road.
- Ann - we should still continue summarizing the sections.
- Katie - Bill Bacon sent a suggestion for a grant to write the Comprehensive Plan, however that grant would require us to start all over. We have already done too much to be eligible for that grant. The county told us that when they presented it to us a few months ago. The county would charge \$100k (although, they never provided anything in writing). We are trying to keep finances in mind and request the least amount of money we have to, but still produce a quality product.
- Katie - asked Dave to ask the Town Board where the Comprehensive Plan stands in their list of priorities and what percentage they are willing to pay, then report back to us next month. Kathy can do the same thing.
- Nancy - th County and MRB both quoted us \$100K (but nothing in writing). They also told us we can't write it ourselves because it won't have the correct wording to receive grants. Ann said the last Comprehensive Plan was written by the committee so how is this different? Quinn said it was a different time. Katie said requirements have changed.
- Ann - we looked at Avon's CP that has action items and people assigned to the boards and individuals. Quinn said that is difficult because boards change frequently. None of the action items from the previous plan were done or acknowledged by the boards.
- Katie said that the Avon Comp Plan was prepared by the Steinmetz Planning Group alongside the Livingston County Planning Department. They paid a group to write the plan.
- Nancy - we will address a letter to the Town Board again. She will go in front of the Town board in June or later, definitely by August.
- Nancy - we will address a letter to the Town Board about what we discussed tonight and what we will need in the future. Ask them to include us in the budget. The Village will have to consider us again when they begin their next year's budget. Nancy would like to get the plan completed by next year. It has to be approved by both of the boards as well as Livingston County. Sue said it also goes to the state level for approval.

- Kathy - asked if Nancy was expecting a yes or no answer on Wednesday. Nancy said she will be asking them to earmark the money for the Comp plan. Katie said the expectation is for the Village Board to earmark the Downtown Partnership money for the Comprehensive Plan or some other money earmarked.
- Katie - attached the bid letter from NonProfit Pivot which includes 3 Phases. We are only looking at Phase 2 at this point, which is the writing of the comp plan.
- Quinn - the people involved with NonProfit Pivot were local and have a vested interest in this community. MRB has not vested interest in this community, nor does the county.
- Nancy - we have taken seriously the search for someone to help us. We set up presentations from MRB, Livingston County, and NonProfit Pivot. NonProfit Pivot were the only ones who kept the cost at a minimum.
- Nancy asked for proposals. Quinn said we need to let the Village Board know we are aware of the Downtown Partnership money and would like to have it earmarked for the Comprehensive Plan Committee when it becomes available. Depending on the response from the village we will plan our meeting with the Town. The next town meeting is June 9, 2026.
- Nancy - The Comprehensive Plan is a must for our municipalities. Code is dictated by the plan, a comp plan is necessary to be eligible for grants. Any movement forward in either the town or village is dependent on this plan.
- All agreed that Nancy should speak to the Village Board on Wednesday, May 20, 2026.
- All agreed on sending a letter to the Town Board to let them know what we spoke about at this meeting.
- Nancy asked if there were any other ideas.
- Katie asked if there was anything else that the boards think the Comprehensive Plan Committee should know. We need feedback from them to know we are going in the right direction. Don't wait until it's too late.
- Nancy - we have gathered a lot of information and she would like to use our information.
- Dave - the Town Board is 100% behind this committee. But it isn't popular that the Comp Plan Group is asking for money. They are wondering why we can't write it this time since we did so in the past. Katie said we need help writing it because it needs to be written in such a way that when someone applies for a grant the grantors can look at the plan and see that it is something that has been planned for and the municipality has done the appropriate work. When it is stated in the plan it shows how invested the boards and the group seeking the grant are invested in our community.
- Quinn - Grants have evolved and changed over time and they are leaning more and more on this document.
- Dave said the grantors are looking at the old Comprehensive Plan and the new Comprehensive Plan and they are seeing that something was expected to be done in the old CP and it wasn't completed. The grantors want to know why there was no follow through in the old CP. They want to be reassured that we will spend the money appropriately. Every item in the current plan needs to be addressed. Is it done, does it need more work, or does it no longer apply.
- Nancy - we will give NonProfit Pivot the new information we collect as well as a copy of the old Comp Plan to go through. Some things did get done in the old Comp Plan.

- Katie - Laurie from Non-Profit Pivot has been very helpful. They have done an extensive study of winning grant applications and a couple of things are clear:
 - The state is not funding needs
 - It's funding communities already positioned to succeed
 - This means, evidence of past and future potential, job growth, quality of life, supportive local policies, and public support
 - However, if the Comprehensive Plan Committee can't secure funds for the plan and the work preceding a DRI/NYF application then it's really not demonstrating these qualities.
- Until we can get people behind what we would like to accomplish with the Comprehensive Plan, we are just gathering information.
- Quinn - there are a lot of things that a municipality can do to show these attributes, such as a tree city designation, walkability, parks, safety. Lots of things this community could do to help this plan along. It's all tied together.
- The Tree City Designation was in the old plan and it will be in the new plan.
- This plan will help the YMCA.
- Charlie - it's not too much to ask that the boards take 10 minutes in their meetings to look at the Comp Plan at their meeting. If someone comes to the board and wants a new playground, for example, the first place the board should look at is the budget. If there is money in the budget then they need to consult the Comprehensive Plan and see if it was something that was set forth in the plan. It is a roadmap of where we would like to go with our community. It is used for planning and developing all aspects of our community. If there is an idea that wasn't addressed in the Comprehensive Plan, then that idea may get pushed aside.
- Quinn - the Comprehensive Plan should align with the 3 and 5 year plan.
- Nancy - the Comprehensive Plan is also used by people who may want to bring a business to the community. They will look at the plan to see if we are prepared for a new business. We are losing Forbes, possibly the Truck Stop, Dieter's Excavating (in the old Matthews' building), these things need to be addressed in the Comprehensive Plan.
- Charlie - you can address all those things but if no one opens the book it doesn't matter. The budget gets opened up at every meeting, the Comprehensive Plan needs to be opened up at every meeting too. It may just be reviewing a topic to make sure everyone knows what's in there. If it doesn't become a habit at every single meeting, it will be forgotten.
- Nancy - the current Comprehensive Plan should still be enforced until we get a new one. They can still be doing things in the current Comp Plan while we are writing this one.
- Katie - Greg sent a reply to Nancy's letter and asked about the Dryden Comprehensive Plan and he wanted to know if the NonProfit Pivot plan would be like that one. Not sure if he liked that plan or didn't like that plan. Laurie from NonProfit Pivot did respond. Her response stated:
 - We have analyzed and scored (using AI) more than 300 comprehensive plans of communities in upstate NY. Dryden's was one of them. We rated it good with a comprehensive implementation matrix, integration of a first ever climate action plan, and strong community engagement. Fourteen of the plans we reviewed rated excellent. They are aiming for excellence and will do that for us. She also

noted that Dryden paid Environmental Design and Research an amount not to exceed \$93,850. They paid quite a bit of money for a “good” comprehensive plan rather than an excellent one.

- Charlie asked if she would share the 14 excellent comprehensive plans. She had already been asked that question and said she wouldn't be giving anymore information for free!
- Quinn - we are getting to a place where we need to have someone go through what we already have and tell us what we are missing.
- Katie - NoProfit Pivot can also help us do the community engagement piece and surveys.
- Nancy - she would like to send a survey to the residents in Cumminsville, in addition to a survey about green energy.
- If we can get the money they can get started and tell us what else is needed before we go much farther.
- Ann - wrote the pickle ball grant, Travis, at the County, did the mechanics. She had to provide all the information. They didn't get it in the first round but did achieve 100 points. They have resubmitted it and should hear at the end of May.
- Next meeting we will invite Dr. Teeters, Noyes Health; Karen Stone, TCFM; Anne Domingas, Casa Trinity; Pop-up Food Pantry.
- Nancy - I want to keep this committee going even when the plan is complete. We will put that in the plan. She would also like to see required/recommended training for members of all the boards.

Next Meeting: June 15, 2026, 6pm in the North Dansville Town Hall Auditorium, 14 Clara Barton Street.

Motion by Dave Luce to adjourn, 2nd by Quinn Golden . All in favor 9 AYE, 0 NAY, 0 . Meeting adjourned at 7:10pm

Respectfully Submitted,
Katie Infantino, Secretary
Comprehensive Plan Work Group (CPWG)